

## **DMA IS RECRUITING - PR Account Manager**

**We are now looking for an experienced and dynamic PR Account Manager to join our professional team. In this exciting role you will be managing international PR and Marketing campaigns for some of the world's largest companies as well as up-and-coming new technology SMEs. The projects and materials you will deal with are extremely varied, but the creative, pro-active driving force behind them remains the same.**

### **Essential Skills;**

Excellent written English  
Previous account management experience  
Good IT skills (including Microsoft Office)  
Good communication skills  
Confident and well organised  
Experience working with a PR team and managing PR accounts

### **Desirable Skills**

Fluent in a second language  
Web – working with HTML and uploading content to websites  
Adobe Creative suite (Photoshop) experience  
A passion for technology

### **Qualifying statement**

We are looking for a person who can bring skills, experience and enthusiasm to the team, we offer an excellent working environment, supportive colleagues and directors, a clearly defined role and the flexibility for our team to learn and take-on new ideas. We want our Account Managers to grow and move forwards with the company. A forwards thinking person will enjoy the role and progress both in terms of personal development and their career.

Starting salary £18-26k based on experience.

The successful applicant will be working with our team of directors, managers, technical writers, graphic designers, web programmers, translators and video production staff.

Please send a covering letter and CV to Louisa Laight  
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